

Sul Ross State University
Position Description

Official Title: Maintenance Worker, Building Maintenance **Salary Group:** 6 **Job Code:** 7532

Summary

Function: Semi-skilled work in the carpentry and painting professions.

Scope: Construction and maintenance of University facilities and projects.

Duties

Essential: Assist and perform as directed various building maintenance duties. Assist carpenters and painters as directed. Work shall meet or exceed the standards of the Building Maintenance Department. Employee shall practice safe work habits, proper safety procedures, and use personal protective devices; must also actively participate in safety training programs. Other duties as assigned. Responsible for personal safety and the safety of others; must exercise due caution and practice safe work habits at all times.

Supervision

Received: From Carpenter Foreman or immediate supervisor.

Education

Required: High school graduate or equivalent.

Preferred: Journeyman level training or graduate from vocational school.

Experience

Required: Knowledge of the materials, tools and methods used in the construction and maintenance fields. Knowledge of carpentry and painting.

Preferred: Established ability to assist experience carpenters and painters.

Equipment/Skills

Required:

Preferred:

Working Conditions

Usual: University wide property; position is Security Sensitive. After hours on-call availability required.

Periodic: Manual labor and lifting of heavy objects, outdoors during weather conditions.

Other

Current driver's license and driving record acceptable to the University must be maintained as a condition of employment.

Any qualifications to be considered in lieu of stated minimums, require the prior approval of the Human Resources Director.

Date revised: June, 1998