

Student Name: _____

A# _____

SECTION B – Student Income Information

Student - Please check one and submit the documents needed:

- Student filed a 2020 Federal Income Tax Return has used or is planning to use the **IRS Data Retrieval Tool** to transfer 2020 IRS income tax return information into the student’s FAFSA.
- Student is unable or chooses not to use the **IRS Data Retrieval Tool**, but will provide the school a copy of the student’s **2020 IRS Tax Return Transcript** that can be requested online at www.irs.gov/individuals/get-transcript.
- Student worked and was not required to file a 2020 federal tax return. Copies of all 2020 W-2 forms will be submitted to the school along with the **Verification of Nonfiling** letter from the IRS at <https://www.irs.gov/individuals/transcript-types-and-ways-to-order-them>.
- Student **DID NOT** work in 2020 and was not required to file a 2020 federal tax return. Student will submit to the school a copy of a **Verification of Nonfiling** letter from the IRS at <https://www.irs.gov/individuals/transcript-types-and-ways-to-order-them>.

SECTION C – Spouse (if applicable) Income Information

Spouse - Please check one and submit the documents needed:

- Spouse filed a 2020 Federal Income Tax Return jointly with student and used or is planning to use the **IRS Data Retrieval Tool** to transfer 2020 IRS income tax return information into the student’s FAFSA.
- Spouse filed a separate 2020 Federal Income Tax Return and is unable to use the **IRS Data Retrieval Tool**, but will provide the school a copy of the spouse’s **2020 IRS Tax Return Transcript** that can be requested online at www.irs.gov/individuals/get-transcript.
- Spouse worked and was not required to file a 2020 federal tax return. Copies of all 2020 W-2 forms will be submitted to the school along with the **Verification of Nonfiling** letter from the IRS at <https://www.irs.gov/individuals/transcript-types-and-ways-to-order-them>.
- Spouse **DID NOT** work in 2020 and was not required to file a 2019 federal tax return. Spouse will submit to the school a copy of a **Verification of Nonfiling** letter from the IRS at <https://www.irs.gov/individuals/transcript-types-and-ways-to-order-them>.

SECTION D - CERTIFICATION AND SIGNATURE

We certify that all of the information reported on this worksheet is complete and correct. We understand additional information not listed on this form may be requested to complete verification. We also understand that my financial aid will be placed on **hold** until the verification process is completed.

Student’s Signature (Required)

Date

Spouse’s Signature (Required)

Date

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to prison, or both.

Please submit this form along with proper income documentation as indicated in section B and section C above online via fax or by mail.

Contact your financial aid office if you have any questions or need help filling out the form.

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