

Sul Ross State University

Position Description

Official Title: Head Baseball Coach

Salary Group: RU/10

Job Code:3357

Summary

Function: Provide leadership, organization, and supervision for all aspects of the men's baseball program at Sul Ross State University to insure a competitive and successful program, following all NCAA Division III, American Southwest Conference and university rules and regulations.

Scope: Coordinate all aspects associated with running a competitive NCAA Division III baseball program

Duties

Essential: Identify, attract and matriculate outstanding student-athletes who demonstrate the ability to be academically and athletically successful.

Schedule practices for both in season and out of season

Schedule all competitive events and complete all travel arrangements.

Monitor student-athletes academic performance. Emphasis on graduation rates and academic progress.

Monitor all workouts to ensure student-athlete safety

Be knowledgeable of, and abide by, all university, NCAA Division III, and conference policies

Recruit and retain high quality student-athletes

Correspond with prospects using a variety of communication channels; including written, in person contact, phone and visits.

Support student-athlete academic and athletic excellence, leadership development, team development and community service.

Maintain database of information regarding recruiting, including number of contacts, number applied, number visited, number accepted and number enrolled.

Ability and willingness to fundraise

Prepare and manage the budget for baseball

Order and maintain all equipment necessary

Stay current with developments in the profession

Maintain NCAA Compliance

Other Duties as assigned

Knowledge, Skills & Abilities

Clear knowledge of the sport(s) of baseball; ability to develop a competitive program.

Ability to maintain effective working relationships with co-workers, student-athletes and alumni

Excellent oral and written communication skills

Strong recruiting and coaching skills

Ability to collaborate and communicate with a wide variety of students, parents, alumni, faculty, departmental staff, administration and the community.

Proficient with technological recruiting and coaching tools

Clear understanding of, and commitment to the NCAA Division III Philosophy as well as NCAA, ASC and departmental rules and regulations

Supervision

Received: Athletic Director

Given: Assistant Coach & Graduate Assistant

Education

Required: Bachelors Degree in kinesiology or physical education, or applicable degree.

Preferred: Masters Degree in kinesiology or physical education, or applicable degree

Experience

Preferred: Collegiate Level Coaching Experience. Personnel Management & Supervision.

Valid Drivers License.

Working Conditions

Usual: Nights and Weekends required. Position is Security Sensitive.

Prior coaching experience can be substituted for required education. Proof of progress towards CSCS Certification may be considered as well.

Date revised:05.11.22