

Sul Ross State University Position Description

Official Title: Head Cross Country Coach
Salary Group: RC (12)

Job Code: 3267

Summary

Function: Schedule games, practices and conditioning:

Scope:

Duties

Essential:

- Be knowledgeable of, and abide by, all College policies, NCAA Division III policies, and conference requirements.
- Follow established guidelines and procedures.
- Assist in the recruitment of prospective student-athletes and participate on the team. Encourage applications from a diverse group.
- Assistant in executing an instructional practice and competitive schedule based on an assessment of the student-athletes' needs
- Function as a member of the department working together for common objectives.
- Communicate and cooperate with department staff to facilitate group purpose and mission.
- Responsible for your own work.
- Stay current with the sport-specific developments in the profession.
- Monitor and balance the team budgets: Must provide input and work cooperatively with athletic director in budgeting for and requisitioning all goods and services needed and used in her/his sport program. This includes but is not limited to supplies, equipment, apparel, team travel, recruiting, etc.
- Other duties as assigned

Non-Essential:

Supervision

Received: Athletic Director

Given:

Education

Required: Bachelor's degree required and/or related work experience

Preferred:

Experience

Required: Experience in intercollegiate athletics either as an athlete or coach

Preferred: Previous coaching experience

Equipment/Skills

Required: Effective verbal and written communications skills are essential.

Preferred:

Working Conditions

Usual: Position is Security Sensitive.

Special:

Any qualifications to be considered in lieu of stated minimums require the prior approval of the Human Resources Director.

Date revised: September 2022